

# Minnesota Genealogical Society

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## MGS Library Board Meeting Minutes Saturday, May 17, 2003

**Present:** Lynn Besch, John Mercer, Gene Menzel, Dave Cross, Wesley Waring, Todd Aldrich, Jean Jensen, Dixie Hansen, Paula Goblirsch, Gerry Stifter, Harold Hinds, Jim Robasse.

Meeting call to order at 9:30 am. Minutes from the March 15, 2003 meeting were approved. Linda Balk was not in attendance to take the minutes. There were no volunteers to record the minutes so President Besch took abbreviated notes for the meeting.

**Treasurer Report:** Gene Menzel presented the 2002 year end financial report. The tax report to the state of Minnesota is complete and filed. Motion to approve was made and accepted. Gene presented the budget report through March 31, 2003.

**President Report:** Lynn presented 2004 calendar for board approval. It was accepted and approved. Board approved Tom Rice for position of Executive Board Member at Large. There will be five board openings that will need to be filled for the September 2003 election of officers. Gene Menzel will complete his term as treasurer through year end 2003 and will retire from his position. Sharon Babcock, Gerry Stifter will not be up for reelection. Todd Aldrich, and an existing opening will need to be filled. Todd will move to position of 1<sup>st</sup> Vice President. An updated officer list should be available from Linda Balk at the next meeting. Tom Lanman is in charge of September elections.

**Education Report:** Todd Aldrich reported that a sight for the fall education day is being sought in the north metro area of the twin cities. Education classes at the library for this coming fall will need to be put together.

**Membership Report:** Dixie Hansen reported the overall declining membership. See report.

**Program Report:** Wesley Waring updated the board on upcoming programs through December 6, 2003. See report.

**Publications Report:** Lynn Besch reported for Erv Chorn that the Winter 2002 Minnesota Genealogist will be sent to the printer by May 28, 2003. The updated index did not get completed. The issue will go out as is. John Mercer reported

that the Spring 2003 journal is close to ready to go to the printer. He will need training on the publishing software program prior to first publication. Nancy Larson is helping with layout design changes. Paula Goblirsch updated the board on the newsletter.

**Branch Council Report:** John Mercer reported that the meetings are going well and the computer group want to help with technical needs.

**Project Growth Report:** John Mercer reported that two meeting of his committee has occurred.

**Library Report:** Paula Goblirsch presented a notebook that will be used to track the purchases and follow up on receiving our purchase orders. Jean Jensen will help check in the orders as they arrive.

**Membership Seminar Update:** Todd Aldrich presented the board with a follow up report from the seminar he presented at the March 15, 2003 meeting. See handouts.

**Old Business:**

Gerry Stifter reported that a Conflict of Interest statement should be signed by all current board members.

Gene Menzel reported that we have dropped the \$900 per year service maintenance contract on the library copy machine. If service is needed in the short term, we will do it on a need to fix basis. There is a possible future purchase of a new machine with less cost to operate option that will be considered by the executive board.

A research project was suggested to look into the purchase of CD's that contain Minnesota City Directories.

**New Business:** A project to update the MN Genealogist Resource was suggested. The cost of \$125 was approved by the board.

The meeting was adjourned.

Respectfully submitted,  
Linda Balk, Secretary